



IZAAK WALTON LEAGUE OF AMERICA ENDOWMENT GRANT/LOAN APPLICATION

IMPORTANT: Applications must be postmarked by May 1st of the grant year.

Please read this form in its entirety before proceeding. Follow the Grant Application Procedures and be alert to the General Information provided. Thank you!

Date: mo./date/year

Project: project or program title

IWLA entity: Chapter or Division & number of members

EIN #: required

Contact: person responsible for application

Address: mailing address

City: city

State: state

Zip: zip

Phone: home/work phone

Cell: cell phone

Email: email address

This request is for a: Grant Loan (If "Loan include proposed security and repayment schedule.)

This request is supported by: Chapter Division E-Board (National grant)

Amount requested: \$

Total cost of project: \$

Will future requests be needed for completion or continuation of this project? Yes No
(If "Yes" provide details)

Project Details (Provide referenced attachments if additional space is needed.)

A. Description:

For Endowment use:

Application/Grant # ____ - ____ Received: ____ / ____ / ____ Approved (Y/N) ____ Amt: \$ _____

B. Expected goals and results:

C. Describe the work to be done, how it will be accomplished and the timeline:

D. Provide a detailed budget, specifically how the grant/loan funds will be spent:

Grant Application Procedures

1. Fill out the Grant/Loan Application form completely. Include referenced attachments if additional space is needed.
2. Chapter applications should include a letter of support from the state Division or an explanation as to why this was not possible.
3. Provide additional documentation such as: budget details, maps, diagrams, engineering plans, cooperative agreements, etc. as appropriate and necessary.
4. Forward the completed application by May 1st to: *IWLA Endowment, Patricia Nunn - Executive Secretary, P.O. Box 189, Stephenson, VA 22656* (iwlaendowment@gmail.com). The request may be sent by mail or electronically.

General Information

- Priority will be given to projects that support the goals and objectives of the League's 5-Year Strategic Plan as stated on the League's iwla.org website.
- Grants for land acquisition, building structures or additions to Chapter houses will not be considered.
- Grant decisions will be made and announced at the National Convention. Official notification is by letter and will include a Grant Payment Request form to be used when the funds are needed. Grant payment must be requested by April 30th of the following year. Grants not paid by that date will lapse and you must reapply.
- All Endowment Directors are available to answer questions and assist. Contact information and answers to Frequently Asked Questions can be found at iwla-endowment.org .
- For any further questions, call or contact Patricia Nunn – Executive Secretary at 202-246-1115 or via e-mail at iwlaendowment@gmail.com.

Final Report:

Each grant recipient is required to present a final written report for the Board of Directors to review. The report should include a description of the project, benefits derived, detailed actual project costs and other pertinent information as appropriate. The person preparing this application is responsible for oversight of grant expenditures and submitting the final report to the IWLA Endowment Executive Secretary by July 1st of the following year unless granted an extension. The Endowment will not consider any additional grants for this IWLA entity without the final report.

Signature of Responsible Party

Date

Print name